



April to June 2021

Professional Development Calendar

Broome, Chenango, & Tioga Counties



**F O R M O R E I N F O R M A T I O N C A L L**

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## FAMILY ENRICHMENT NETWORK OFFICE LOCATIONS

### Johnson City

24 Cherry Street

### Norwich

21 South Broad Street

### Owego

1277 Taylor Road  
(in the Abide in the Vine building)

### **\*\* Parking Information \*\***

Johnson City: If you are coming to a training in the evening or the weekend, please use the visitor parking lot on the right side of the building in Johnson City, or park on the street. Please do not park in the fenced-in bus and employee parking lot.

Owego: The entrance to the building is on the left side and parking is available in that area.

Norwich: The training space at our Norwich office is located in the back of the building. Turn into the alley near the movie theater and park in the back parking lot.

# CONTACT CCR&R STAFF



Call	Phone	For information about
<b>JOHNSON CITY OFFICE</b>		
Leslie Vermaat, Trainer	723-8313 ext. 884	Training, online training, mentoring
Vacant, QI Specialist	723-8313 ext. 894	Grants, program assistance, start-up question
Cathy Lipski, CACFP Coordinator	723-8313 ext. 824	CACFP/food program, Health and CPR/First Aid training
Crystal Rozelle, CACFP Monitor	723-8313 ext. 825	CACFP, EIP questions/training registration
Elaine Johnson, Legally Exempt Specialist	723-8313 ext. 832	Legally Exempt questions (LE)
Tessa Stacy, Infant Toddler Mental Health Specialist	(607) 201-5678	Infant Toddler caregiver support
Cortney Nornhold, Infant Toddler Specialist	723-8313 ext. 826	Infant Toddler questions, training, and support
Jennifer Perney, CCR&R Director	723-8313 ext. 872	Comments, concerns and complaints
<b>NORWICH OFFICE</b>		
Julie Henry, Chenango CCR&R Coordinator	373-3555 ext. 1522	General questions, program updates, training needs, LE questions,
<b>OWEGO OFFICE</b>		
Ann Shear, CCR&R Training Coordinator	687-6721 ext. 1186	CDA classes/training questions
Lisa Rosa, Tioga CCR&R Coordinator	687-6721 ext. 1187	Parent referrals, program updates, training needs, LE questions

## PROFESSIONAL DEVELOPMENT STAFF

Family Enrichment Network is ready to meet your training needs with our knowledgeable and highly experienced trainers.



Ann Shear  
CCR&R Training Coordinator



Julie Henry  
Chenango CCR&R Coordinator



Lisa Rosa  
Tioga CCR&R Coordinator



Leslie Vermaat  
Training and Technical  
Assistance Specialist



Tessa Stacy  
Infant Toddler Mental  
Health Specialist



Cortney Nornhold  
Infant Toddler Specialist



Cathy Lipski  
CACFP Coordinator

# TRAINING POLICIES AND INFORMATION

## **\*\* Registration Information \*\***

You must register for trainings **two weeks prior** to the date. All EIP paperwork, FEN scholarship paperwork, VOICE/CSEA number, and/or payments must be received to be considered registered. You must notify us of any scholarship submission. Your training enrollment is pending until we receive any scholarship award notification/voucher, so you need to apply early!

You are not registered for a training at FEN unless you contact us!

Please make all checks payable to Family Enrichment Network, Inc.

If paying by credit card, you must have an email address. Please call for details.

Call Crystal at 723-8313 ext. 825 or email her at [crozelle@familyenrichment.org](mailto:crozelle@familyenrichment.org) to register.

Training for the Webcasts must be done through SUNY PDP at:

[www.ecetp.pdp.albany.edu/webcasting.aspx](http://www.ecetp.pdp.albany.edu/webcasting.aspx)

## **\*\* EIP Information \*\***

Scholarship funding to participate in training may be available through the Educational Incentive Program (EIP). For more information or to apply for a scholarship, please visit

[www.ecetp.pdp.albany.edu](http://www.ecetp.pdp.albany.edu). You may also contact EIP at [eip@albany.edu](mailto:eip@albany.edu) or 800-295-9616 or 518-442-6575.

Trainings are eligible for EIP if conducted by a NYS Credentialed Trainer. This is indicated in the training listing.

\*Apply early, as funding is limited and could run out.

## **\*\* CSEA VOICE Information \*\***

Scholarship funding may be available through CSEA VOICE for family, group family, and legally exempt providers. Visit [voiccese.org](http://voiccese.org) to obtain a CSEA ID and for more information.

## **\*\* Refund Policy \*\***

All trainings, conferences and/or workshops are NON-Refundable, unless cancelled by us.

## **\*\* Cancellations \*\***

We reserve the right to cancel trainings if fewer than 3 people are registered, or in case of inclement weather. If you are registered, you will be contacted in the case of a cancellation. If you are unable to attend a training you are registered for, please cancel your registration by calling 723-8313 ext. 825.

## **\*\* Inclement Weather \*\***

If Family Enrichment Network closes the agency for all programs because of inclement weather, all trainings are also cancelled. To find out if the agency has closed, call the main number and listen to the message at (607) 723-8313, check our Facebook page, or check our website for updates.

## **\*\* Accessibility \*\***

In Johnson City, the front doors do lock after the trainings begin. Please arrive on time. If you need to leave the building after a training begins, take someone with you to let you back inside.

## **\*\* Training Certificates \*\***

Training certificates will be distributed at the training if you registered and paid in advance. If you are not registered for a training, but walk in, a training certificate will be provided upon completion of class AND after payment is received. There will be a \$5.00 charge for duplicate training certificates requested. You must complete the entire training in order to receive training credit. There is no option to take a partial training.

## **\*\* Children \*\***

To respect the professional training of others, please do not bring children to the trainings. There is no child care available and you will be asked to leave.

## **\*\* Training Etiquette \*\***

Please be respectful of others by turning your cell phone to vibrate and limiting talking to that which is appropriate to the training.

## IMPORTANT PAYMENT INFORMATION

**SUNY Professional Development Program Educational Incentive Program (EIP):** EIP is a voluntary scholarship program and may be available to help cover the costs of trainings. Please apply for EIP at [www.ecetp.pdp.albany.edu](http://www.ecetp.pdp.albany.edu). We do not want EIP applications or a copy of your income taxes. We only need proof of EIP eligibility (for example, approval letter, denial letter). If you are 100% eligible for EIP funding, you do not have to pay a co-pay. If you are 75% eligible for EIP, you will need to pay the remaining balance due. EIP vouchers must be signed and turned in for each training.

**CSEA/VOICE Professional Development Training Program:** Family Enrichment Network is an approved training organization. Family and group family child care providers can obtain their CSEA ID and apply for training scholarships through <http://voicecsea.org/>.

**FEN Scholarship:** A FEN Scholarship may be available to help you cover the training cost, if eligible. Eligibility for the FEN Scholarship will be reviewed annually. Proof of income will be reviewed, as well as program financial information. Economic hardships will be evaluated on an individual basis; this will determine your co-pay amount. Upon award, you will receive a voucher for each class you are approved for. You must turn in the voucher as payment for each training.

You will not be enrolled in training until payment is made or proof of scholarship is provided.

Classes not eligible for scholarships are listed. To be eligible for EIP, classes must be approved through SUNY PDP and conducted by a credentialed or verified trainer. Classes are submitted for approval by our trainers.

Classes not currently approved for EIP include MAT and the Health and Safety Training (for non-registered/licensed providers).

All classes should be eligible for the CSEA/VOICE scholarship, as Family Enrichment Network is an approved training organization.

Classes not eligible for the FEN Scholarship include MAT, Health and Safety Training (start-up grants may be available for providers in the process of registration or licensing), Fall Conference, CPR/First Aid, and CDA. The FEN Scholarship is designed for single, evening classes.

**Please call the training registration specialist with questions about how payment works.**

## TRAINING CATEGORIES

### Office of Children and Family Services (OCFS) Categories:

- |                                          |                                                          |
|------------------------------------------|----------------------------------------------------------|
| 1 - Principles of Childhood Development  | 6 - Child Abuse & Maltreatment Identification/Prevention |
| 2 - Nutrition & Health Needs of Children | 7 - Statutes & Regulations Pertaining to Child Day Care  |
| 3 - Child Day Care Program Development   | 8 - Statutes & Regulations Pertaining to Child Abuse     |
| 4 - Safety & Security Procedures         | 9 - Education & Prevention of Shaken Baby Syndrome       |
| 5 - Business Record Maintenance & Mgmt.  | 10 - Adverse childhood experiences, trauma & resiliency  |

# BROOME COUNTY TRAININGS

Located at: Family Enrichment Network, 24 Cherry Street, Johnson City

## APRIL

### ACEs 101

This session will focus on the Adverse Childhood Experience (ACEs) and how they can affect a person from childhood through adulthood. Participants will have an opportunity to determine their own “ACEs score.” Trauma and its effect on brain development will be discussed. This training was created by David Wallace, LCSW and Camela Hughes, PhD from the LaSalle School.

Presenter: Leslie Vermaat  
 Date: April 15  
 Time: 6—9pm  
 Training credit: 3 hours  
 OCFS Category: 1, 3 & 10  
 Cost: \$70/ EIP  
 Target Audience: ALL  
 Class Type: Virtual

### Virtual Director Health and Safety

You must register with both SUNY PDP and FEN for this training. [www.ecetp.pdp.albany.edu/findtraining.aspx](http://www.ecetp.pdp.albany.edu/findtraining.aspx)

Presenter: Leslie Vermaat  
 Dates: April 20, 23, 27, 29, & May 6  
 Time: 9am-12pm each day  
 Training credit: 15 hours total  
 Cost: \$250  
 Target Audience: CCC, SACC &LE group  
 Class Type: Virtual

## MAY

### Competent Supervision

The most critical job of a child care provider is to keep children safe through competent supervision. But what exactly is competent supervision and how is it achieved? You will learn 5 components that are a “must” and get lots of strategies to provide the best supervision possible. Nothing is more important!

Presenter: Leslie Vermaat  
 Date: May 4  
 Time: 6:30-8:30pm  
 Training credit: 2 hours  
 OCFS Category: 4 & 7  
 Cost: \$70/ EIP  
 Target Audience: ALL  
 Class Type: Virtual

### Health and Safety

This competency based 15-hour training provides a foundation for practices that promote and protect the health and safety of children in home-based child care. Successful completion is required for all new group and family child care providers prior to becoming licensed or registered, as well as existing providers who change location or modality. You must register with both SUNY PDP and FEN for this training.

[www.ecetp.pdp.albany.edu/findtraining.aspx](http://www.ecetp.pdp.albany.edu/findtraining.aspx)

Presenter: Leslie Vermaat  
 Date: May 11, 13, & 18  
 Time: 8am– 2pm each day  
 Training credit: 15 hours total  
 Cost: \$250  
 Target Audience: FCC, GFCC, LE  
 Class Type: In-person

### Small Talk - ACEs

Adverse Childhood Experiences (ACEs) have a tremendous impact on the growth and development of children and the future of their adulthood. During this program you will become familiar with ACEs and how such experiences effect children. This program will offer important discussions and practices to ensure children are surrounded by adults who understand childhood trauma and will be able to make a positive difference through nurturing resilience

Presenter: Cathy Lipski  
 Date: May 18  
 Time: 6- 9pm  
 Training credit: 3 hours  
 OCFS Category: 10  
 Cost: Free  
 Target Audience: FCC, GFCC  
 Class Type: In-person

### Remember Your Health Check Prior to Coming to Training!

If you have a fever, cough, core throat, shortness of breath, or any other symptom of illness—Stay home!  
 If you have traveled to a state on the quarantine list and are required to self isolate—Stay home!  
 If you have been exposed to and/or tested for COVID awaiting results- Stay home!  
 Notify us if you are not attending!

## BROOME COUNTY CONTINUED

Located at: Family Enrichment Network, 24 Cherry Street, Johnson City

### CPR/First Aid

Participants must call to register. Books and written test material will be sent to participants prior to May 19. The written test will be taken at home.

Participants will be given a half hour appointment for a COVID safe in-person practical test. Please bring completed written test to the appointment.

Date: May 19  
Time: 4pm –8pm  
Location: Fayette Street office  
Cost: \$80  
Target Audience: ALL

### Child Abuse/Maltreatment and Abusive Head Trauma (SBS)

In this workshop we will review the general responsibilities of a mandated child abuse reporter, the indicators of child abuse and reasonable cause to suspect. This training will also focus on the brain development of children and why it is so vitally important to prevent Shaken Baby Syndrome.

Presenter: Leslie Vermaat  
Date: May 20  
Time: 6:30-8:30pm  
Training credit: 2 hours  
OCFS Category: 6, 8, & 9  
Cost: \$70/ EIP  
Target Audience: ALL  
Class Type: Virtual

## JUNE

### ACEs 101

This session will focus on the Adverse Childhood Experience (ACEs) and how they can affect a person from childhood through adulthood. Participants will have an opportunity to determine their own “ACEs score.” Trauma and its effect on brain development will be discussed. This training was created by David Wallace, LCSW and Camela Hughes, PhD from the LaSalle School.

Presenter: Leslie Vermaat  
Date: June 10  
Time: 6—9pm  
Training credit: 2 hours  
OCFS Category: 1 & 3  
Cost: \$70/ EIP  
Target Audience: ALL

### Small Talk - Promoting Positive Behavior in School-Age Children with Proactive Guidance

This program will cover developmental milestones for school-age children age 5 to 12. Discussions and interactive activities will familiarize participants with methods to promote positive behavior with proactive guidance based on developmentally appropriate interactions. Participants will better understand how to promote positive behavior and effectively manage challenging behavior.

Presenter: Cathy Lipski  
Date: June 15  
Time: 6:30-8:00pm  
Training credit: 1 1/2 hours  
Cost: Free  
Target Audience: FCC, GFCC  
Class Type: In-person

### Caring For Your Business

You are in the business of caring for children, but what are you doing to care for your business? In order to grow and thrive, all businesses need firm roots planted and then maintenance that is performed to strengthen the business. This session will talk about things like contracts and policies that will help to ensure firm roots, financial aspects such as short and long term savings, tracking receipts and figuring your time/space percentage for tax purposes. You will walk away with goals for yourself and your business and a plan in place to obtain the vision you have for your program and yourself.

Presenter: Leslie Vermaat  
Date: June 15  
Time: 6:30-8:30pm  
Training credit: 2 hours  
OCFS Category: 5  
Cost: \$70/ EIP  
Target Audience: FCC, GFCC  
Class Type: Virtual

Is there a training topic or category you need but you don't see it available? Let us know! We can try to set something up to meet your needs.

# CHENANGO COUNTY

Located at: Family Enrichment Network, 21 S Broad Street, Norwich

## APRIL

### ACEs

Surrounding children with adults that understand childhood trauma will make a positive difference for these children in the short-term by nurturing resilience that they can use into adulthood. This training aims to broaden your understanding of ACEs and their impact on your children and their families.

Presenter: Julie Henry  
 Date: April 24  
 Time: 8:30 am –11:30 am  
 Location: Norwich office  
 Training credit: 3 hours  
 OCFS Category: 10  
 Cost: \$90/scholarship eligible  
 Target Audience: ALL  
 Class Type: In-person

## MAY

### Healthy Bodies Eat Healthy Foods

We choose when, where and what children eat. Getting them involved in the kitchen can help them choose healthier foods.

Presenter: Julie Henry  
 Date: May 12  
 Time: 6 –7:30pm  
 Location: Norwich office  
 Training credit: 1 1/2 hours  
 Cost: \$45/scholarship eligible  
 Target Audience: ALL  
 Class Type: In-person



## JUNE

### Summer Is Here!

Let's talk about different activities to keep everyone engaged over the summer. From science projects to reading and writing, we can incorporate curriculum with fun activities. These can be easily built into weekly themes for all ages.

Presenter: Julie Henry  
 Date: June 10  
 Time: 6 –7:00pm  
 Location: Norwich office  
 Training credit: 1 hour  
 Cost: \$30/scholarship eligible  
 Target Audience: ALL  
 Class Type: In-person

**CPR/First Aid**  
**If you need CPR/First Aid, give us  
 a call!**  
**We can help!**

**Call Julie at 373-3555 ext. 1522  
 to schedule.**





# TIOGA COUNTY

Located at: Family Enrichment Network/ Abide in the Vine 1277 Taylor Road, Owego

## APRIL

### Save The Earth

With Earth Day and Arbor Day coming up, April is a good month to focus on environmental topics. We'll talk about why it is important for children to have an awareness of their environment, and we'll share resources for simple things children (and adults!) can do to help "save the Earth." We'll also take a look at how you can make homemade toys that teach from recycled objects, including infants and toddlers can do or use.

Presenter: Ann Shear  
 Date: April 14  
 Time: 6:30-8:30pm  
 Training credit: 2 hours  
 OCFS Categories: 3 & 7  
 Cost: \$70/ EIP eligible  
 Target Audience: FCC/GFCC  
 Class Type: Limited in-person,  
 Virtual option available

### CPR/First Aid

Participants must call to register. Books and written test material will be sent to participants prior to the class. The written test will be taken at home. Participants will be given a half hour appointment for a COVID safe in-person practical test. Please bring completed written test to the appointment.

Date: April 27  
 Time: 4pm -8pm  
 Cost: \$80  
 Target Audience: ALL

## MAY

### Cooking Up a Story

Join us for an entertaining time learning to incorporate fun foods with storytelling. We'll talk about how to spice up your storytelling skills and you will go home with some great recipe ideas, as well as patterns and suggestions for props to use for storytelling. Feel free to bring your favorite ideas to share.

Presenter: Ann Shear  
 Date: May 19  
 Time: 6:30-8:30pm  
 Training credit: 2 hours  
 OCFS Categories: 2 & 7  
 Cost: \$70/ EIP eligible  
 Target Audience: ALL  
 Class Type: Limited in-person,  
 Virtual option available

## JUNE

### Making the Most of Your Space

Need a change after a year of being cooped up? This class will give you some ideas for what you can do to rejuvenate your child care space, with a focus on making interest areas and cozy corners both inside and outside.

Presenter: Ann Shear  
 Date: June 16  
 Time: 6:30-8:30pm  
 Training credit: 2 hours  
 OCFS Categories: 3 & 7  
 Cost: \$70/ EIP eligible  
 Target Audience: FCC/GFCC  
 Class Type: Limited in-person,  
 Virtual option available

### What's New and Planning Ahead

Join us to review recent changes in regulations, what's changed in the past year, and what to look forward to. We'll review the latest "Dear Provider" letters from OCFS and discuss any questions. You'll also have a chance to discuss your training needs and have input for future topics.

Presenter: Ann Shear  
 Date: June 30  
 Time: 6:30-8:30pm  
 Training credit: 2 hours  
 OCFS Categories: 5, 7, & 8  
 Cost: FREE  
 Target Audience: FCC/GFCC  
 Class Type: Limited in-person,  
 Virtual option available

### Remember to wear your mask!

You will be required to wear a mask to enter FEN buildings and when you are less than 6 feet from other people.





Family Enrichment Network  
24 Cherry Street  
Johnson City, NY 13790-0997



The mission of Family Enrichment Network is to provide supportive services for the optimal development of children and families. This mission includes a strong commitment to partnering with families and community agencies to develop and provide programs to achieve the best results for children and families. We believe in coordinating children and family services using a comprehensive and collaborative approach to improve their quality of life while ensuring the greatest value for our investment in child, adult, and parent development .

To learn more about our mission, and share in our vision that all children and families have the opportunity to grow and develop to their full potential, please visit our website at [www.familyenrichment.org](http://www.familyenrichment.org).